

**Open Society Fund Prague and Committee of Good Will – Olga Havel Foundation
on behalf of a consortium of the Active Citizens Fund**

announces the open call for **proposals on mid-sized projects**
with the focus on



Citizen participation
Advocacy and watchdog activities
Vulnerable groups empowered
Civic education and media literacy
Civil society strengthened

Call#5

www.activecitizensfund.cz

EEA and Norway Grants 2014-2021

Iceland 
Liechtenstein 
Norway  **Active
citizens fund**

| Nadace OSF


VÝBOR DOBRÉ VŮLE
Nadace Olgy Havlové


SKAUTSKÝ
INSTITUT

**Are you an active
Czech NGO with at
least 2 year-long
experience?**



**In your activities, do
you focus on citizen
participation, advocacy
and watchdog, civic
education or media
literacy, vulnerable
groups empowerment
or strengthening of civil
society sector?**



**Do you know how to
efficiently use up to
€ 85,000 for a good
cause?**



**Do you want to
develop your current
activities?**



**Do you want
to strengthen your
organization's capacities?**



**Can you design
a meaningful project
until January 11, 2022?**

If yes, apply for the grant support!

On October 6, 2021, the Open Society Fund Prague (hereafter referred to as OSF Prague) and Committee of Good Will – Olga Havel Foundation (hereafter referred to as VDV) on behalf of a consortium of the **Active Citizens Fund** announce an open call for proposals focused on the programme outcomes **Citizen participation, Advocacy and watchdog activities, Vulnerable groups empowered, Civic education and media literacy** and **Civil society strengthened. Mid-sized grants of € 8,000–85,000** will be distributed among projects lasting **1 to 2 years** and leading to the support of current topics in the given programme areas. Project applicants shall be non-governmental organizations registered in the Czech Republic with a minimum two-year history of activity in one of the five programme areas. The total amount allocated to this call is **€ 5,069,976**.

The deadline for the application submission is **January 11, 2022 at noon (12:00 pm)**.

All grant applications must comply with the objectives and rules of the Active Citizens Fund and the EEA and Norway Grants and submitted in a form specified in this call for proposals as well as the *Guide for Applicants*.

The Guide for Applicants (hereafter referred to as the Guide) contains detailed information regarding the programme and the rules of the grant process. We encourage all applicants to consult this document before submitting their application! The Guide can be downloaded from www.activecitizensfund.cz.

1. Active Citizens Fund

The objective of the Active Citizens Fund is to strengthen civil society and active citizenship and to empower vulnerable groups.

Civil society is an essential condition of thriving democracy. To enable it to carry out this irreplaceable role, it is necessary to increase citizens' active participation in the public life and decision making, to strengthen transparency in public administration, to improve civic awareness and media literacy. It is crucial to promote respecting human rights and to give more consideration to the needs of vulnerable groups. Attention must also be paid to mobilization and participation of the youth. **The Active Citizens Fund** thus focuses on financial support of citizens' initiatives, boosting efficient collaboration, education and further development of capacities of the civic sector.

The Programme Strategy

- To increase capacity and cooperation of NGOs within the civil society sector;
- To enhance collaboration between the civil society sector and the public and the ability of the civil society sector to approach inactive or marginalized groups;
- To strengthen civil society advocacy and watchdog role and to increase the participation of citizens in civic activities such as public policy-making and its enforcement;
- To address the public in the underserved regions and outside of the civic society activism centers;
- To address the vulnerable groups and minorities including Roma to strengthen their rights with the aim to increase their ability to advocate for their rights (e.g. disadvantaged families with children, the LGBTI community, single parents and the elderly at risk of poverty, people with disabilities, migrants or other groups facing discrimination in education, housing, health care, at the labor market, etc.);
- To increase youth participation in civic life.

Programme Outcomes

Citizen participation (Outcome 1)

Advocacy and watchdog activities (Outcome 2)

Vulnerable groups empowered (Outcome 3)

Civic education and media literacy (Outcome 4)

Increased capacity and sustainability of civil society organisations (Outcome 5)

The Active Citizens Fund is implemented within the **EEA and Norway Grants 2014–2021** and has a total budget of more than € 15 million. In the Czech Republic, it is operated by a **Consortium** of the **Open Society Fund Prague, Committee of Good Will – Olga Havel Foundation and Czech Scouting Institute**. The total amount designated for grant support is more than **€13 million** (approx. CZK 304 million).

EEA and Norway Grants

The EEA Grants and Norway Grants represent the contribution of Iceland, Liechtenstein and Norway to reducing economic and social disparities in the European Economic Area (EEA) and to strengthening bilateral cooperation of 15 EU countries. The beneficiaries of the financial support are countries of Central, Eastern and Southern Europe, which, in the current programme period 2014–2021, will receive a total of €2.8 billion.

For more information about the EEA Grants and the related programs in the Czech Republic, you can visit

<https://www.eeagrants.cz/en/> or www.eeagrants.org.

2. Focus of the Call

The aim of the mid-sized grants is to support projects which are to solve **current needs and challenges** through the outcomes listed below on a local, regional or national level. Projects with **innovative approach and activities or projects further improving the existing operation and activities** of the applicant in a meaningful way that enhances their sustainability (application of the project outputs in future), further sharing and dissemination will be supported. The aim is therefore not to support the applicant's already existing, long-term or unchanged activities and projects.

The applicant for a mid-sized grant has **one** of the following options:

a) prepare a project in one of the following outcomes:

- Citizen participation (Outcome 1)
- Advocacy and watchdog activities (Outcome 2)
- Vulnerable groups empowered (Outcome 3)
- Civic education and media literacy (Outcome 4)

In this case every applicant is required to invest 5–10 % of the required grant support into applicant's capacity building (and comply with at least one of the indicators under Outcome 5 focused on the Increased capacity and sustainability of civil society organisations). In the budget this expenditure is defined as Activity 1 (A1) and must be specified in the Application itself as such.

b) prepare a project focusing solely on the Increased capacity and sustainability of civil society organisations (Outcome 5) dedicated to the professionalization and competence development of the organization.

Call priorities:

- **Projects implemented by organizations registered in under-served regions** (Karlovarský, Ústecký and Moravskoslezský region) shall receive extra points (for more details see Section 5)
- **Projects implemented in cooperation with partner entities or experts from the programme donor countries** (Norway, Iceland and Liechtenstein)

Programme Outcomes

Every project must in its focus comply with **one Outcome and at least one of its outputs and indicators**.

The outputs and output indicators are defined for each Outcome (see tables below), the applicant must quantify the indicators they have chosen in Annex 1 Results Framework of the Application.

Every project focused on one of the 1–4 Outcomes must comply with the mandatory Programme Outcome 5 (Increased capacity and sustainability of civil society organisations) at the same time.

Every project must comply with the **Number of people engaged in civil society activities** Programme indicator.

(For the complete Results Framework of the Active Citizens Fund Programme see the Guide or the [programme website](#).)

Citizen participation

Supported projects will comply with Outcome 1: Increased citizen participation in civil society activities

We are a part of what is happening around us. We influence public life and participate in it – and it is our right to do so. We constitute civil society. We are a part of decision-making on how good our lives will be, what kind of conditions we will have, what needs to be changed and how to improve relations where we live as well as the public space. It is needed to engage people in public policy decision making intensively and to cooperate with public decision making bodies, public institutions and schools. It is necessary to educate politicians, public decision making bodies and civil society organisations in citizens participation methods and tools. Volunteering and active interest in civic life need to be strengthened. It is necessary to share experience, discuss and explain the importance and meaning of civic engagement.

Results framework

Programme Outcome	Indicators	Project must fulfil:
Programme objective Civil society and active citizenship strengthened and vulnerable groups empowered	Number of people engaged in civil society organisation activities <i>Engagement of people in project activities assumes to show at least a minimal interest (active input or action of a particular person / group of people), which can be somehow evidenced or recorded. E.g. it can be participation in a discussion, workshop, signature of a petition, statement on a draft decree etc. On the contrary, the recipients of the email or leaflet (as a passive recipient of information), nor the applicant's employees, cannot be perceived and therefore not counted as people actively involved in the project activities.)</i>	Programme mandatory indicator
Outcome 1 Increased citizen participation in civic activities	V1.1 Number of people participating in consultations with a public decision-making body V1.2 Number of people with increased awareness on citizen participation, democratic principles and values	at least one indicator in the selected Outcome
Outputs	Examples of activities (the list is non-exhaustive)	Output indicators
Output 1.1 Citizens involved in public policy decision-making at national and local levels	<ul style="list-style-type: none"> → public discussions, round tables, etc. → public planning meetings or other ways of involving the public in decision-making processes → preparation of expert opinions and analyses → counselling and mentoring for citizens → petition events, organization of local referendums → engagement of volunteers, volunteering activities → ... 	1.1.1 Number of CSOs consulting citizens in public policy decision making* 1.1.2 Number of CSOs systematically working in partnership with public institutions*
Output 1.2 Citizens mobilised to be engaged in civil society activities	<ul style="list-style-type: none"> → community mapping, participatory planning → public discussions → information campaigns on current cases → legal services and representation in litigation → public planning meetings → counselling and mentoring for citizens → civic activities → engagement of volunteers, volunteering activities → ... 	1.2.1 Number of CSOs engaging citizens in community or civil society activities* 1.2.2 Number of new events and initiatives engaging citizens in community or civil society activities*
Output 1.3 Citizens and decision makers trained in citizen participation	<ul style="list-style-type: none"> → educational courses and trainings / webinars → educational and teaching materials → meetings and discussions for sharing good practice → ... (all for citizens or local officials and representatives, in the area of civic participation)	1.3.1 Number of public decision makers trained in citizen participation, democratic principles and values 1.3.2 Number of citizens trained in citizen participation, democratic principles and values

**If the applicant chooses this indicator, they shall state the value "1" in the Results Framework – i.e. specify themselves as the organization complying with the indicator, or several organizations if they are involved in the project and meet this criterion. (The programme monitors the number of organizations working towards this output.)*

Advocacy and Watchdog Activities

Supported projects will comply with Outcome 2: Strengthened civil society advocacy and watchdog role.

Civil society is facing a crisis of political parties as well as attacks on democratic values. We often witness a minimal interest in citizens' needs in the political sphere as well as in the governance. It is necessary to defend public interest and show dissatisfaction with non-transparent and untrustworthy governance to the executive branch of the government. It is vital to support watchdog activities and give feedback to the executive power and their governance. To be able to pursue the watchdog role, it is essential to strengthen monitoring of politicians and public institutions decision-making processes on every level of the governance. Civil society organizations need to proceed together to defend public interest, share good practice and to support effective exercise of human rights.

At the same time, there is a need to persuade and create legitimate pressure on politicians, officials, but also companies and the public to make specific decisions, such as adopting legislation or adjustment of established practices and attitudes. In other words, to continuously strengthen advocacy work with the aim to offer and enforce specific solutions and reasons why adjustment should happen, whether at the local, regional, national and international level.

Results framework

Outcome and Outputs	Indicators	Project must fulfil:	
Programme objective Civil society and active citizenship strengthened and vulnerable groups empowered	Number of people engaged in civil society organisation activities <i>Engagement of people in project activities assumes to show at least a minimal interest (active input or action of a particular person / group of people), which can be somehow evidenced or recorded. E.g. it can be participation in a discussion, workshop, signature of a petition, statement on a draft decree etc. On the contrary, the recipients of the email or leaflet (as a passive recipient of information), nor the applicant's employees, cannot be perceived and therefore not counted as people actively involved in the project activities.)</i>	Programme mandatory indicator	
Outcome 2 Strengthened civil society advocacy and watchdog role	V2.1 Number of local policies and regulations influenced by CSO input	at least one indicator in the selected Outcome	
	V2.2 Number of national policies and laws influenced by CSO input		
	V2.3 Number of public institutions newly engaged in dialogue with CSO		
	V2.4 Number of supported CSOs using evidence/research to support their advocacy work		
Outputs	Examples of activities (the list is non-exhaustive)	Output indicators	
Output 2.1 CSOs monitor the transparency and accountability of public institutions	<ul style="list-style-type: none"> → monitoring activities/decisions/ resolutions of the local government → commenting on local policies/regulations/ decrees → advocacy activities → legal services and representation in litigation → investigative journalism → ... 	2.1.1 Number of CSOs engaged in monitoring public institutions* 2.1.2 Number of legal actions on transparency and good governance filed/ lodged by CSOs	at least one indicator in the selected Output/s
Output 2.2 CSOs carry out research, expert analyses and secondary data analyses	<ul style="list-style-type: none"> → development of assessments, analyses or opinions of citizens → data processing and secondary data analysis to support input for national/local government activities → ... 	2.2.1 Number of CSOs supported to conduct research reinforcing their advocacy work*	
Output 2.3 Advocacy campaigns conducted	<ul style="list-style-type: none"> → preparation of a strategy/plan for an advocacy campaign → public events/happenings → information exhibitions/leaflets/publications → meetings with councillors/politicians → ... 	2.3.1 Number of advocacy campaigns carried out 2.3.2 Number of CSOs engaged in advocacy*	
Output 2.4 Implementation of international human rights standards promoted	<ul style="list-style-type: none"> → monitoring of discrimination and human rights violations → legal services and representation in litigation → investigative journalism → ... 	2.4.1 Number of cases of human rights violations and discrimination filed/lodged 2.4.2 Number of strategic litigation cases supported	

**If the applicant chooses this indicator, they shall state the value "1" in the Results framework - i.e. specify themselves as the organization complying with the indicator, or several organizations if they are involved in the project and meet this criterion. (The programme monitors the number of organizations working towards this output.)*

Vulnerable Groups Empowered

Supported projects will comply with Outcome 3: Vulnerable groups empowered.

Members of vulnerable groups are often on the edge of mainstream society. Those people are more likely to become a target of hate speech and are often excluded from discussions about their own needs. Vulnerable groups include mainly minority ethnicities, refugees, migrants, LGBTI people, socially and culturally excluded groups, people with lower education or income, poor families or people with disabilities. To be able to improve their situation, it is crucial to empower them to communicate the needs of their communities and advocate for their rights. Strengthen their competencies and skills so that they independently implement socially beneficial activities in their neighbourhoods. Vulnerable groups need to be engaged in the process of their own empowerment and their ability to exercise their rights needs to be strengthened. Focus should be put into increasing awareness of their needs, including them into mainstream society, sharing good practices and including vulnerable communities when designing long term solutions.

The examples of activities in the Results framework below serve only as an inspiration, their list cannot be complete with regard to the specifics of the community, working or common practice, but also to the number and creativity of possible solutions for involving members of vulnerable groups for instance at the local level.

Results framework

Outcome and Outputs	Indicators	Project must fulfil:
Programme objective Civil society and active citizenship strengthened and vulnerable groups empowered	Number of people engaged in civil society organisation activities <i>Engagement of people in project activities assumes to show at least a minimal interest (active input or action of a particular person / group of people), which can be somehow evidenced or recorded. E.g. it can be participation in a discussion, workshop, signature of a petition, statement on a draft decree etc. On the contrary, the recipients of the email or leaflet (as a passive recipient of information), nor the applicant's employees, cannot be perceived and therefore not counted as people actively involved in the project activities.)</i>	Programme mandatory indicator
Outcome 3 Vulnerable groups empowered	V3.1 Number of public/private sector entities with improved strategies for support of vulnerable groups V3.2 Number of vulnerable individuals reached by empowerment measures	at least one indicator in the selected Outcome
Outputs	Examples of activities (the list is non-exhaustive)	Output indicators
Output 3.1 Members of vulnerable groups mobilised to advocate for their needs/the needs of their communities	<ul style="list-style-type: none"> → advocacy training of vulnerable group representatives → advocacy activities led by members of vulnerable groups → advocacy campaigns promoting rights and engagement of vulnerable groups in decision-making led by members of vulnerable groups → ... 	3.1.1 Number of vulnerable individuals trained in advocacy
Output 3.2 Innovative (new or improved) methods and approaches addressing the needs of vulnerable groups implemented	<ul style="list-style-type: none"> → developing or updating of methodologies and procedures based on good practice sharing → advocacy and watchdog activities (promoting innovative approaches to address the needs of vulnerable groups) → pilot activities introducing innovative methods addressing the needs of vulnerable groups → feasibility analyses → development of an educational and mentoring program to strengthen the competencies and skills of specific disadvantaged groups with the aim to support individuals in the implementation of their own socially beneficial plans → ... 	3.2.1 Number of innovative methods developed to address the needs of vulnerable groups
Output 3.3 CSOs promote inclusion and awareness of vulnerable groups at local level	<ul style="list-style-type: none"> → education and promotion of awareness-raising activities (information campaigns) to raise awareness of vulnerable groups with an emphasis on the youth, employers and professional public → meetings and round tables with public institutions and/or employers → elaboration of expert opinions and analyses or commenting on local policies/regulations/ decrees in terms of the vulnerable groups needs → advocacy campaigns promoting rights and engagement of vulnerable groups in decision-making processes → counselling and mentoring for citizens → preparation of projects in cooperation to promote new tools securing rights of vulnerable groups → ... 	3.3.1 Number of CSOs systematically gathering opinions and monitoring the needs of vulnerable groups*

Outputs	Examples of activities (the list is non-exhaustive)	Output indicators	
Output 3.4 Research on the current situation, needs, solutions, good practices in relation to vulnerable groups conducted	<ul style="list-style-type: none"> → data processing and analyses of available data to support measures helping vulnerable groups → monitoring of discrimination and rights violations of vulnerable groups → vulnerable groups needs mapping with the aim of designing a suitable solution to improve their situation → ... 	3.4.1 Number of CSOs conducting research, analyses and data collection with the aim to improve their support to vulnerable groups*	at least one indicator in the selected Output/s

*If the applicant chooses this indicator, they shall state the value "1" in the Results Framework - i.e. specify themselves as the organization complying with the indicator, or several organizations if they are involved in the project and meet this criterion. (The programme monitors the number of organizations working towards this output.)

Civic education and media literacy

Supported projects will comply with Outcome 4: Increased support of civic education and media literacy.

Through social networks and websites, information is disseminated in the society regardless of its relevance or truthfulness. Everyone is surrounded by news that influence public opinion. Disinformation sites, fake news is created, people are paid to spread hatred or promote false content. It is important to be able to analyse the news items offered, assess their credibility and evaluate their communication intent. Civic and media literacy education reinforce critical thinking, which enables us to participate in the administration of public affairs in an informed, responsible and active way, while at the same time being aware of what it is like to be a citizen and promoting democratic values. It is a way for each of us to engage in public life and become part of civil society. Civic and media education develop civic self-awareness significantly. We must enhance both formal and non-formal education in these areas, draw attention to negative stereotypes in communication and try to change them. It is essential to increase media literacy and share good practice, examples.

Results framework

Outcome and Outputs	Indicators	Project must fulfil:	
Programme objective Civil society and active citizenship strengthened and vulnerable groups empowered	Number of people engaged in civil society organisation activities <i>Engagement of people in project activities assumes to show at least a minimal interest (active input or action of a particular person / group of people), which can be somehow evidenced or recorded. E.g. it can be participation in a discussion, workshop, signature of a petition, statement on a draft decree etc. On the contrary, the recipients of the email or leaflet (as a passive recipient of information), nor the applicant's employees, cannot be perceived and therefore not counted as people actively involved in the project activities.)</i>	Programme mandatory indicator	
Outcome 4 Increased support for civic education and media literacy	V4.1 Number of institutions providing improved civic and media education V4.2 Percentage of the project target group with a more favourable attitude to democracy and human rights	at least one indicator in the selected Outcome	
Outputs	Examples of activities (the list is non-exhaustive)	Output indicators	
Output 4.1 Civic education in schools by CSOs supported	<ul style="list-style-type: none"> → educational courses and trainings/webinars/workshops → educational and teaching materials, methodologies, course syllabi → methodological support for teachers → meetings and discussions to share good practice examples → ... (all for schools on the topic of civic education)	4.1.1 Number of CSOs providing civic education in schools (formal education)* 4.1.2 Number of youth trained in civic rights	at least one indicator in the selected Output/s
Output 4.2 Media literacy education in schools by CSOs supported	<ul style="list-style-type: none"> → review of existing methodologies and approaches to the education of teachers and students and proposing solutions → educational programmes for schools and support for awareness-raising activities that increase media literacy → workshops and e-learning in schools → ... (all for schools on media literacy)	4.2.1 Number of CSOs providing media education in schools* 4.2.2 Number of youth trained in media literacy	

Outputs	Examples of activities (the list is non-exhaustive)	Output indicators	
Output 4.3 Reinforced informal civic education and media literacy to strengthen democratic culture	<ul style="list-style-type: none"> → education in civil rights and democratic culture → establishing new working groups or participation in existing groups → sharing good practice examples in media and civic education → advocacy activities in non-formal education → ... 	4.3.1 Number of CSOs providing informal civic education or media literacy*	at least one indicator in the selected Output/s
Output 4.4 Counter hate speech and strategic communication to curb hate speech and negative stereotypes supported	<ul style="list-style-type: none"> → PR/crowd-funding campaigns against discrimination and hate speech → ... 	4.4.1 Number of counter hate speech and anti-discrimination campaigns conducted	
Output 4.5 CSO support provided to informal groups working on democratic culture and participation	<ul style="list-style-type: none"> → support of regional leaders → joint meetings and round tables with experts on the issue and / or with CSOs working on democratic culture and active citizenship → ... 	4.5.1 Number of informal groups supported	

**If the applicant chooses this indicator, they shall state the value "1" in the Results Framework – i.e. specify themselves as the organization complying with the indicator, or several organizations if they are involved in the project and meet this criterion. (The programme monitors the number of organizations working towards this output.)*

Increased capacity and sustainability of civil society organizations

Supported projects will comply with Outcome 5: Increased capacity and sustainability of the civil sector and individual CSOs

Insufficient and unsystematic funding of the civil sector undermines the activities of NGOs. It is becoming increasingly difficult to focus sufficiently on one's own development and sustainability. We often lack systemic and efficient work with our supporters. With those who could help us explain and promote the importance of our activities, but also defend the principles of democracy. We need to enhance our professionalism, build capacity and sustainability so that civil society is one of the stable pillars of democracy. We need to network and build a confident civic sector.

Currently, it is necessary to strengthen the competencies and readiness of civil society organizations to work in an online environment in order to streamline management, fundraising and communication within the organization, increase using and working with data, improve / streamline providing of services and communication with target group, volunteers, within the local community, with local government, cooperating entities, e.t.c. At the same time, it is desirable to support the use of technologies for decision-making processes and communication of citizens with the government / local councils, but also to prevent or reduce the negative consequences of measures responding to the coronavirus crisis, e.t.c. This way will strengthen the adaptability of non-profit organisations to work in an online environment, challenges and needs of the 21st century, preparedness for future crises, competitiveness and sustainability of the organization and its activities.

By mid-sized grants, **projects focused exclusively on Outcome 5 (Increased capacity and sustainability of civil society organisations) will be supported as well.**

Projects **focusing on Outputs 1–4 are also bound to invest 5–10 % of the required grant amount in their own development and sustainability. These 5–10 % must be part of the project budget.**

This focus must therefore (partially or completely) be maintained by all mid-sized grant projects.

Results framework

Outcome and Outputs	Indicators	Project must fulfil:
Programme objective Civil society and active citizenship strengthened and vulnerable groups empowered	Number of people engaged in civil society organisation activities <i>Engagement of people in project activities assumes to show at least a minimal interest (active input or action of a particular person / group of people), which can be somehow evidenced or recorded. E.g. it can be participation in a discussion, workshop, signature of a petition, statement on a draft decree etc. On the contrary, the recipients of the email or leaflet (as a passive recipient of information), nor the applicant's employees, cannot be perceived and therefore not counted as people actively involved in the project activities.)</i>	Programme mandatory indicator
Output 5 Increased capacity and sustainability of the civil sector and individual CSOs	V5.1 Number of CSOs using an M&E system for their work*	at least one indicator in the selected Outcome
	V5.2 Number of CSOs with transparent and accountable governance*	
	V5.3 Number of initiatives implemented through partnerships between CSOs and public/private entities	
	V5.4 Number of innovative joint initiatives implemented thanks to collaboration among CSOs	
	V5.5 Number of national policies and laws affected by CSOs' stimuli (inputs) securing a more favourable environment for the civil sector	
Outputs	Examples of activities (the list is non-exhaustive)	Output indicators
Output 5.1 Cooperation among CSOs and with public/private entities supported	<ul style="list-style-type: none"> → mutual mentoring → professional consultations → networking and experience sharing → educational activities and trainings for representatives of two and more CSOs/representatives of public/private sector → preparation of joint strategies/ analysis / memoranda, etc. → establishing/expanding of platforms/coalitions across various fields/sectors → ... 	5.1.1 Number of partnerships between established and less-experienced CSOs 5.1.2 Number of partnerships between CSOs and public/private sector entities 5.1.3 Number of CSOs that have become members of civil society networks/platforms/ coalitions
Output 5.2 Campaigns for improving enabling environment for CSOs conducted	<ul style="list-style-type: none"> → evaluation of activities effectivity and impact → work with data obtained from research and analyses → PR and marketing → networking and experience sharing → preparation and implementation of campaigns → ... 	5.2.1 Number of campaigns to improve environment for CSOs carried out 5.2.2 Number of people reached by awareness campaigns on the role of CSOs
Output 5.3 Capacity building provided to CSOs	<ul style="list-style-type: none"> → counselling and methodological support by IT experts → conducting an analysis of the applicant's needs in the relevant field (e.g. digital technologies) → educational activities and trainings for representatives of CSOs in the areas of e.g. digital technologies or advocacy work → preparing a plan/strategy for the applicant's organization → evaluation of activities effectivity and impact → teamwork – delegation → work with the board of trustees; → work with volunteers → project and financial management → fundraising skills → PR and marketing → leadership including substitutability/replaceability and succession of the founders → networking and experience sharing → ... 	5.3.1 Number of CSO leaders trained 5.3.2 Number of CSOs participating in capacity building initiatives funded by the programme 5.3.3 Number of experts trained in advocacy work
Output 5.4 CSO strategies to engage citizens in civil society activities developed	<ul style="list-style-type: none"> → preparing a plan/strategy for the applicant's organization → evaluation of activities effectivity and impact → work with volunteers → work with constituents/clients/target group – mapping the needs of the community → analytical work with data → developing applications and databases → PR and marketing → networking and experience sharing → 	5.4.1 Number of CSOs with new or updated plans to engage their constituents*

**If the applicant chooses this indicator, they shall state the value "1" in the Results Framework – i.e. specify themselves as the organization complying with the indicator, or several organizations if they are involved in the project and meet this criterion. (The programme monitors the number of organizations working towards this output.)*

3. Eligible Applicant / Project Partner

The applicant operates in at least one of the (thematic) programme areas:

- **Active citizenship**, i.e. actively participates in the public life and decision making
- **Human rights**, i.e. promotes respecting of human rights
- **Social justice**, i.e. supports and engages vulnerable groups in the process of their own empowerment and their ability to exercise their rights
- **Gender equality**, i.e. promotes equal opportunities for women and men
- **Environment**, i.e. is involved in climate protection

Eligible Applicant

- It is a **non-governmental non-profit organization**, which is a registered legal entity in the Czech Republic defined by the Czech law as: **civic association** (in Czech: spolek, ústav, obecně prospěšná společnost), **foundation and endowment fund** (in Czech: nadace a nadační fond) or an **organization department of church and religious society** (in Czech: účelové zařízení církvi) (these organizations are only eligible to apply on the condition that the proposed or supported project activities do not promote a religious doctrine, mission or proselytism related to the beliefs of a particular faith), and/or **interest association of legal persons** (in Czech: zájmová sdružení právnických osob); if all members of the association comply individually and are non-governmental non-profit organizations;
- it is a registered legal entity **at least two years prior to the submission deadline** of the application.

Religious institutions (except charities), political parties, social partners or profit-distributing cooperatives (including trade- and professional associations, where an aim and purpose of association is to further deepen a specific interests of its members only) are not considered NGOs.

Neither a sole proprietorship (in Czech "OSVČ") nor a natural person is an eligible project applicant or a partner.

Applicants must be directly responsible for the implementation of the project for wh

Eligible Project Partner

- It is either a **public or private entity, commercial, non-commercial or civil society organization** established as legal person **in the Czech Republic, Norway, Liechtenstein, Iceland or other beneficiary states of the EEA grants** (namely Bulgaria, Croatia, Cyprus, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, Poland, Portugal, Romania, Slovakia, Slovenia);
- any **international organisation or body or agency**;¹
- or it is an **informal group** of at least 3 individuals intended for public interest only. At the same time, it is a voluntary, non-discriminatory group independent of local, regional and central government, public entities, political parties, religious institutions or commercial organisations. An informal group shall be represented by one single person, who signs the project Partnership Agreement on behalf of the group. An informal group cannot be the applicant for the project grant and cannot be direct recipient of the project grant (expenditure related to the involvement of the informal group shall be borne by the project promoter).

Number of partnerships in supported projects is not limited as long as the maximum financial support from the programme is not exceeded.

¹ International organizations (or bodies or their agencies) are organizations with international membership, international scope or activity. It is an intergovernmental organization established by an international treaty as a permanent community of at least three states, which has its own bodies and is constantly striving to achieve the goal for which it was established. Such an organization also has international subjectivity derived from the founding states. In the Active Citizens Fund program, the eligible partners are international organizations with competence or registration in the territory of the Czech Republic, donor countries or in the territory of recipient countries supported by the EEA and Norway Grants 2014-2021.

Projects under Active Citizens Fund Programme are encouraged to cooperate with entities or experts from individual Donor States – **Norway, Iceland and Liechtenstein** (see the call priorities on pg. 3).

Contact organizations in the donor countries help facilitate mutual contact and cooperation, to search for partners from Norway applicants can use the partner database. Links can also be found on the programme website in the [Fund for Bilateral Relations](#) section.

Types of Partnerships

- **partner with a financial contribution** – receives part of the grant for the implementation of project activities through the project promoter based on their Partnership Agreement (concluded after the grant award and before signing the project contract. The amount of funding received by the partner must comply with the rule that it is the grant beneficiary who must receive most of the grant support;
- **partner without a financial contribution** – participates in the implementation of the project activities (also on the basis of a Partnership Agreement), e.g. through consultations, professional guarantees, etc., but is not provided any financial contribution for taking in project implementation.

Partnership Principles

The goal of project partnerships is a narrow cooperation of various types of organizations each offering different experience and solutions to address issues in a particular area (defined both regionally and thematically) on implementing the project or its part. Partnership is a contractual relationship between two or more entities (public or private) based on shared responsibility for project implementation; the partner's role in the project must be justifiable. Cooperation must not be based on providing services or be of the supplier-customer relationship nature.

Applicant as well as partner organisations **must respect** the principles of human dignity, liberty, human rights and rights of minorities, equality, democracy and the rule of law.

4. Grant Amount and Financial Rules

The Amount of the Financial Support and Length of the Project

The minimum grant support amount for a mid-sized grant is € 8,000, the maximum amount is € 85,000.

The duration of projects and the implementation period for mid-sized grants:

Project length	Project beginning and end (options)
12 months	April 1, 2022 – March 31, 2023 October 1, 2022 – September 30, 2023
18 months	April 1, 2022 – September 30, 2023 October 1, 2022 – March 31, 2024
24 months	April 1, 2022 – March 31, 2024

The amount of financial support to be distributed:

- outcome 1: Increased citizen participation in civic activities – **€ 1,039,421**
- outcome 2: Strengthened civil society advocacy and watchdog role – **€ 862,628**
- outcome 3: Vulnerable groups empowered – **€ 1,048,456**
- outcome 4: Increased support for civic education and media literacy – **€ 911,504**
- outcome 5: Increased capacity and sustainability of civil society sector and individual civil society organisations – **€ 1,207,968.**

The Active Citizens Fund provides each organization (be it applicant or project partner) with the financial support up to the maximum of € 125,000 in total for all calls for proposals (excluding the projects supported by the Fund for Bilateral Relations).

If the applicant for a grant has already been supported in the programme, thus exceeding the limit of € 125,000 per organization (total support as an applicant and/or project partner), their application for a mid-sized grant will be excluded from further evaluation within the formal control stage.

If the applicant for a grant has already been supported in the programme and has not yet reached the limit of € 125,000 per organization (total support as an applicant and/or project partner), they may apply for a mid-sized grant, namely only up to the remaining limit (*For example, an organization has already received a grant of € 111,500 – then they can only apply for a mid-sized grant of up to € 13,500.*)

Grant Conditions

Capacity building of CSOs

Every application for a mid-sized grant focused on Outcome 1–4 **must allocate 5–10 % of the required grant support to activities aiming at development and sustainability** of the organization supported (the project promoter or project partner(s)).

Co-financing

The project grant rate may be up to 95% and not less than 60 % of the total budget. The project promoter is therefore obliged to secure at least 5 % co-financing. Up to half of the co-financing can be provided in kind (nonfinancial), i.e. through quantified volunteering activity of a corresponding value. The project cannot be co-financed by other programmes of the EEA and Norway Grants, European funds or the EU budget, or other in-kind contributions.

Indirect costs

Project promoter and project partners may together apply a flat rate up to 15 % of direct eligible **staff costs of the project** (total of chapter 1 Personnel costs and chapter 2 Voluntary work of the project budget) to cover the necessary expenditure related to the project implementation which are not directly connected to a specific activity. The project promoter should be able to demonstrate that the percentage applied represents a fair apportionment of its overall overheads.

Exchange rate

The grant will be awarded and paid **in Euro**. For the budget planning in the application there is a fixed exchange rate according to the monthly average rate for October 2021 of the Czech National Bank (see Application Annex 2 Project budget).

Eligible Expenditures

All the budget items must be linked to project activities and **comply with eligibility criteria**. The expenditure must be necessary for the project and **paid within the project period** specified in the project contract. All expenditures must be **controllable and proportionate**.

The **eligible expenditures** include primarily staff costs related to project implementation, travel costs, costs of services or purchase of equipment necessary for project implementation. **Detailed list** of eligible expenditures and conditions for their eligibility is specified in the Guide. Non-eligible costs are specified in the **Guide** as well.

Projects cannot generate any profit.

Payment of the Grant

Grant payment of the supported projects will be in the form of instalments (defined in the project contract):

- **First payment** by advance instalment of **up to 40 %** of the approved grant support to the promoter's bank account within 10 days from signing the project contract, resp. start of the project.
- **Interim payments**, the number of which depends on the length of the project and on submission and approval of interim monitoring report(s), but together make **up to 50 %** of the grant support;
- **Final payment of** remaining 10% of the grant support will be paid after the approval of the final monitoring report.

5. Selection Process and Evaluation of Projects

The selection process of the project applications reflects principles of the programme: it is transparent and does not tolerate any elements of corruption. Both the formal control and expert evaluation must not allow for a conflict of interest between the evaluator and the applicant. All evaluators and members of selection committees are bound by Ethical Guidelines where they declare the objectivity of their evaluation and exclude of any conflict of interest.

a) Formal Control

The review of administrative criteria and eligibility of the applicant/application follows the next working day after the call for proposals deadline and is finalised within 10 working days. For a detailed list of all administrative and eligibility criteria see the Checklist of the call for proposals.

1. Review of Administrative Criteria

In case the application **fails to comply with maximum of 2 administrative criteria** (except those 3 criteria which mean an automatic elimination of the application, see the Checklist at the end of this call), the applicant will be invited to make corrections (by supplementing missing documents or removing mistakes in the application). The applicant has 3 working days (3x24 hours) since the receipt of this invitation. The applicant will be excluded from the further selection process automatically if they do not make the corrections. **Failure to comply with the three defined elimination criteria, or more than two administrative criteria is also a reason for an automatic rejection of the application.**

2. Review of Eligibility Criteria

Eligibility criteria cannot be corrected later by the Applicant and the failure to comply with even a single criterion means an automatic exclusion of the application from further evaluation.

Applicants are informed about **the results of the control** of administrative criteria and eligibility of the applicant/application (whether the application has proceeded to the stage of expert evaluation or been excluded from further evaluation for formal reasons) within 20 working days since the call closure. If an application was rejected due to non-compliance with administrative criteria or an eligibility criterion, the applicant **may appeal in writing** and request a review of the decision within 5 working days of the notification on the results of the review. The appeal is decided by the Programme executive board and the applicant is informed by email within 5 working days since the delivery of the appeal.

b) Evaluation of Applications by Expert Evaluators

Each project application complying with the administrative and eligibility criteria is scored by **two impartial and independent evaluators** who assess the quality of the application from the expert point of view. Applications are assigned to the evaluators by lot. The evaluation process is based on pre-defined evaluation criteria with score. The final score is an arithmetic average of points given by both evaluators.

The maximum point score is 100 with the following exceptions:

- Project applications from under-served regions, which obtain 10 extra points (this applies to applicants registered in the Karlovy Vary, Ústecký or Moravskoslezský Regions). The aim of this point advantage, which results from the country specifics of the Programme in the Czech Republic, is to increase the motivation of organizations from these regions to become more extensively involved in the Programme and to make the Programme grant support available to a wider range of organizations.
- Project applications which will be implemented in cooperation with partner entities or experts from donor countries (Norway, Iceland, Liechtenstein) will also receive 10 extra points. The aim of this point advantage is to motivate Czech applicants to a greater cooperation with entities from donor countries, which is one of the priorities of the Active Citizens Fund programme.

The application will be recommended for further evaluation if it receives an average of both evaluations of at least 60 points and reaches the thresholds of the point score for each evaluation criterion at the same time.

Evaluation criteria	Maximum score	Minimum threshold score
1. Project focus	10	0
Project content corresponds to the objectives of the call and the focus of the selected outcome.	10	
2. Project description	50	20
The baseline situation (the problem tackled and its causes) is implicitly described. The project objectives are appropriate to the problem/s identified; they are SMART (specific – measurable – achievable – realistic – time bound by the project).	20	
Activities are sufficiently described and will result in the achievement of the project milestones and selected outputs of the necessary quality; their choice is in accordance with the project objectives and the selected outcome. The chosen indicator/s are relevant and realistic and will be met through the activities planned. The schedule is logical and realistic. Potential partnership/s or cooperation with other organizations is meaningful. The applicant has identified relevant risks potentially threatening project implementation; they have considered measures to be taken to eliminate or reduce the risks.	20	
The target group/s is/are clearly and sufficiently characterized; their choice is in accordance with the project focus and the activities planned. The method and degree of involvement are chosen realistically, the method of addressing them is adequate.	10	
3. Project budget	20	12
EVALUATION of projects focused on Outcomes 1-4		
The budget is clear and comprehensible; can be easily matched with the activities. The expenditures are eligible.	15	
The proposed method of drawing the part of the grant intended for capacity building of the organization is effective and leads to sustainability of the applicant / partners.	5	
EVALUATION of projects focused on Outcome 5 (Increased capacity and sustainability of civil society organisations)		
The budget is clear and comprehensible; can be easily matched with the activities. The expenditures are eligible.	20	
The proposed method of drawing a grant for capacity building of an organization is effective and leads to sustainability of the applicant / partners.	N/A	
4. Experience of the applicant, partner and their capacity	15	5
The applicant or partner has the necessary experience with project management (adequate to the size and character of the project).	5	
The composition and size of the project implementation team correspond to the objectives and activities of the project; the planned roles in the team correspond to the needs of the project in expertise, competencies and experience. The applicant has experience with implementation of activities in the target community / locality; has already established contacts with the target group.	10	
5. Project sustainability	5	2
Project sustainability is well identified and substantiated, the proposed activities lead to sustainable results of the projects.	5	
Points in total	100	
Point advantage for applicants registered in the Karlovy Vary, Ústecký or Moravskoslezský Regions	10	
Point advantage for applicants with an established cooperation with partner entities or experts from donor countries (Norway, Iceland, Liechtenstein)	10	

If the **difference** between the scores of the two expert evaluators is **more than 30 % from the higher score, the project is assigned by lot to a third, independent expert evaluator**. In such cases the point score of the project is calculated as the arithmetic average of the two closest scores. The third evaluation does not take place in cases where even the maximum possible score from the third evaluator would not result in achieving the minimum of 60 points.

c) The Selection Committee

The list of project applications ranked by the arithmetic average is discussed **by the selection committee**. The selection committee is an external body of independent experts and representatives of the Consortium who represent equally the focus and thematic areas of the programme. The committee is entitled to assess whether the aims and priorities of the given call were taken into account in the overall evaluation of the project. The result of the selection committee meeting is **a ranked list of grant applications** recommended for support, projects recommended for support with conditions, projects on the reserve list and rejected projects.

d) The Programme Executive Board

Subsequently, the programme executive board confirms the final list of projects recommended for funding, including the reserve list, to which it may propose changes if justified.

e) The OSF Prague Board of Trustees / The VDV Board of Trustees

The list of projects recommended for funding is finally approved by the OSF Prague board of trustees/The VDV board of trustees.

Information on the Results of the Evaluation

The final **list of supported projects** is publicly available and will be published on the website of the programme and of individual Consortium members. All applicants will be notified about the results of the evaluation process within 10 working days from the final decision, within 20 weeks of the date of the call closure the latest.

6. Submission of Application

Only **applications submitted with all annexes and in an electronic version** in the **on-line Grantys database** before the date and time of this open call closure, specifically to this address:

<https://granty.nadaceosf.cz> – for projects focused on **Outcomes outcomes 1, 2, 4 and 5** (these applications are administered by the OSF Prague)

or

<https://www.vdv.grantys.cz> – for projects focused on **Outcome 3** (these applications are administered by the VDV)

The project must be formulated clearly and concisely. The **applicant should think carefully** about the planned results and expected project outputs, whom they want to address with the project and who to engage in the project.

The application and all annexes are submitted in **Czech language** (the only exceptions are the project name and a brief project annotation in English, as well as the Partnership Declaration in case of a foreign partner).

The Grantys database enables the applicants to **prepare the application continuously**, however, we strongly recommend submitting it before the date of the interim deadline. **The detailed procedure** of application completion in the Grantys database is described in the [Guide for Applicants](#).

We also recommend downloading the Word application form from the program's website, in which it is possible to prepare a working version of the application, monitor the maximum number of characters allowed and which contains tips on what not to forget and what to avoid.

Call for proposals deadline: January 11, 2022 at noon (12:00pm)

One applicant may submit **the maximum of 3 applications² within all the calls of the Active Citizens Fund programme**. If there is more than one application submitted via Grantys, only the first submitted application will be accepted for evaluation. Other applications will be automatically excluded from further evaluation.

There is no limit to the number of projects an organization may be involved in as a partner, however, in case of support it may not exceed the limit given for one organization.

² Only grant applications from the Fund for Bilateral Relations do not count in this limit

A complete application for a mid-sized grant consists of several documents:

Document / Application Annex	Form of submission through the GRANTYS database	Useful tips
Application form	to be filled in Grantys database	Work with the working version in Word and Project Line.
Results Framework <i>(Annex 1)</i>	Uploaded as an annex in .xls format	Make sure the whole document is filled in before submitting.
Project Budget <i>(Annex 2)</i>	Uploaded as an annex in .xlsm format	The budget form for mid-sized grants is fully functional in versions of Microsoft Windows 2013 to 2019, on which it has also been tested. Conversely, some features of the budget don't work on iOS. Work with the budget only when saved on the computer.
Partnership declaration if relevant <i>(Annex 3)</i>	Uploaded as an annex in .pdf format (scan of the signed declaration)	The form is available in Czech and English. In case of partnership with a entity / expert from a donor country it can be replaced by another document declaring cooperation (e-mail, invitation, etc.)

Download all the attachments in time and see if they work correctly for you.

Do not convert Excel to Google forms and do not try to unlock them, as you risk incorrect completion of the annex and exclusion from the evaluation process. Read the instructions for each field.

Name the updated annexes appropriately (i.e. P1_Results framework, P2_Project Budget, P3_Partnership declaration).

7. Questions and Contact Information

We will gladly help you during the application writing process, so do not hesitate to contact us!

Detailed information on the conditions, completion and submission of the application is given in the *Guide for Applicants* available on the programme website (www.activecitizensfund.cz). We also recommend to read the *Frequently asked questions* section on the programme website before completing the application. Follow the website for all the updated information on the programme.

Consultations

Consultations on application writing are provided by e-mail or phone by the programme coordinators throughout the call for proposals on a general level (programme rules, conditions of the call, outcome/indicator explanation, selection process, technical questions etc.) but not regarding the project content. Please, include **“Mid-sized grants consultation”** in the **e-mail subject**. Questions may be sent by e-mail 5 working days before the day of the call closure the latest (by January 4, 2022 inclusive). In these cases, the response will be sent within 3 working days of receiving the question (by January 7, 2022 inclusive). Phone consultations are provided from Tuesday to Thursday, the latest by January 6, 2022 inclusive.

Next to the telephone and e-mail consultations we will answer your questions online always from 9 to 10:30 am on [this link](#) on **October 20, November 10 and December 8, 2021**.

Technical questions on application submissions in Grantys will be answered until the call closure, however, it is necessary to report these technical difficulties well in time and not leave anything to the last minute, later we are not able to guarantee you a timely settlement of your query. **We strongly recommend that you register with Grantys at least a week before the deadline**, as this will allow you to familiarize yourself with the system and resolve any technical issues in time!

Information Seminars and Project Logic Workshops

We organize **information seminars** for applicants in Czech (without translation), where you can learn detailed information on the call for proposals:

online workshop on project logic for applicants – October 21

The aim is to advise how to set up and think about the basic framework of the project in its formulation for this call, so it is intended primarily for applicants who do not have much experience with grant applications. We will not consult the content of the project application but introduce the participants to the process of project preparation and the correct setting of its logic, which can be used not only in the Active Citizens Fund program.

→ Prior registration is required [here](#) (link of the webinar will be sent to the registered e-mail addresses).

→ You can watch the recording of the spring workshop on this topic [here](#).

online webinar for applicants – October 22

→ Prior registration is required [here](#) (link of the webinar will be sent to the registered e-mail addresses).

information seminar for applicants in Ostrava – November 11

→ Prior registration is required [here](#) (in case the seminar will take place online, the link will be sent to the registered e-mail addresses).

workshop on project logic for applicants in Ostrava – November 11

The aim is to advise how to set up and think about the basic framework of the project in its formulation for this call, so it is intended primarily for applicants who do not have much experience with grant applications. We will not consult the content of the project application but introduce the participants to the process of project preparation and the correct setting of its logic, which can be used not only in the Active Citizens Fund program.

→ Prior registration is required [here](#).

→ You can watch the recording of the spring workshop on this topic [here](#).

Information seminar for applicants working with Roma – November 4

One of the information seminars will be dedicated exclusively to Roma organization representatives. The aim of the seminar is to approach the application submission process for a mid-sized grant with regards to the specifics of the Roma target group. At the meeting, we will go through the application annexes and explain how to work with them.

→ If you are interested in this seminar, please register [here](#).

Please register for all the meetings in time, the capacity is limited.

For updated information on the seminars see the programme website www.activecitizensfund.cz

Programme Coordinators

Project aimed at programme outcomes 1, 2, 4 and 5 (application is further proceeded by the OSF Prague):

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Project aimed at programme outcome 3 (application is further proceeded by VDV):

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phone: +420 605 754 826

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Contact person in case of technical difficulties with application preparation and submission via Grantys database

Petr Svatoš – IT Manager

phone: +420 226 227 733

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8. Checklist for Grant Application Submission

Administrative criteria		yes/no
<p>→ The first 3 criteria are elimination criteria, meaning an automatic exclusion of the application from further evaluation if it does not comply with even one of these criteria.</p> <p>→ Further up to 2 mistakes (regarding criteria 4 to 6) are allowed and possible to correct when the applicant is asked to do so. If the application (incl. annexes) contains more than 2 mistakes, it is automatically eliminated from further evaluation</p>		
1.	Application in Czech is submitted electronically in the Grantys system.	
2.	Application was submitted in the Grantys system before the closure of this call for proposals (by January 11, 2022, 12 pm).	
3.	Project budget is completed in the appropriate form and uploaded as an annex in the Grantys system.	
4.	Annex 1 (Results Framework) is uploaded in the .xls format in the Grantys system.	
5.	Annex 2 (Project Budget) is uploaded in the .xlsm format in the Grantys system.	
6.	Partnership Declaration with official partner/s is uploaded in the form of a signed scan as Annex 3 in the .pdf format in the Grantys system (if applicable) (In partnership with experts from the donor countries this declaration can be substituted by e-mail correspondence, conference invitation etc.)	

Eligibility criteria		yes/no
<p>→ Eligibility criteria apply to the applicant and partners as well as to the application itself.</p> <p>→ The applicant is not allowed</p>		
1.	The applicant is eligible (i.e. a CSO registered in the Czech Republic for at least 2 years)	
2.	The partner/s is/are eligible (i.e. registered: a) in one of the following countries: Czech Republic, Norway, Liechtenstein, Iceland or other beneficiary states of the EEA and Norway Grants – namely Bulgaria, Croatia, Cyprus, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, Poland, Portugal, Romania, Slovakia, Slovenia; b) as an international organization or a body of such)	
3.	The required grant amount is in accordance with conditions given by the call for proposals (i.e. between € 8,000 – 85,000)	
4.	The required grant does not exceed the allowed % of the total eligible costs of the project (i.e. makes 60 %-95 % of the total project costs)	
5.	Project duration is in accordance with the duration given in the call for proposals (i.e. 12/18/24 months see A3 section of the application form)	
6.	The grant support for the applicant's organization from the Active Citizens Fund programme does not exceed € 125,000 in total in all grant rounds (incl. the amount required in the currently submitted application and excluding the Fund for Bilateral Relations grant applications).	
7.	The applicant complies with the limit of a maximum of 3 grant applications under all Active Citizens Fund programme open calls, with the exception of grant applications for bilateral cooperation.	

An organization may submit only one grant application under this call.

We strongly recommend working with the application form in the Word format (to be downloaded from the programme website www.activecitizensfund.cz), in which it is possible to prepare a working version of the application and which contains tips on what not to forget and what to avoid.

Call for Proposal
Active Citizens Fund

www.activecitizensfund.cz